






# Job Requisitions - ClearCo

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## How To Create & Post Job Requisitions

- View [Training Byte - Create & Post Job Req](#)
- View Guide [How to create & post a requisition](#) 

## How To Manage Candidates

- View [Training Byte - Manage Candidates](#)
- View Guide [Managing candidates in ClearCo](#) 
- View Guide [Manually adding a candidate to requisition](#) 
- View Guide [How to email a request for candidate to complete application](#) 
- View Guide [How to bulk move candidates](#) 

## How To Schedule an Interview

- View [Training Byte - Schedule Interview](#)

## How To Generate & Complete Scorecards

- View [Training Byte - Scorecard Generation & Completion](#)

## Recorded Training Session - Job Reqs and Candidate Management ("Recruiting")

Use the video player controls to view full screen.

(35:41 mins.)

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